



Property & Liability Resource Bureau

Exhibit Staff Registration Form
PLRB® 2019 Insurance Services Expo
April 1-2, 2019
Indiana Convention Center

Please complete and return this form (and payment if necessary) by March 1, 2019

Exhibiting Company _____

EXHIBIT STAFF INFORMATION (print clearly)

Table with 8 columns: Fee, First Name, Last Name, Title, City, State, E-mail, Welcome Reception*. Rows 1-6 with fee options (Free, \$175 or \$250) and Yes/No checkboxes.

Make copies of this page to add additional exhibit staff if you have more than one exhibit space

Optional Reduced-Rate Conference Registration (one per booth space)

Table with 9 columns: Fee, First Name, Last Name, Title, Address, City, State, ZipCode, E-mail. Fee options: \$450 or \$575.

_____ Total number of exhibit staff registered minus three complimentary = _____ at \$175 Affiliate rate or _____ at \$250 non-member rate. Total Charges: _____

*Total Welcome Reception passes = _____ at \$100 Affiliate rate or _____ at \$150 non-member rate. Total Charges: _____

Optional Reduced Rate Conference Registration = _____ at \$450 Affiliate rate or _____ at \$575 non-member rate. Total Charges: _____

Grand Total: _____

Payment Method: Check [] American Express [] Visa [] MasterCard [] Discover []

Credit Card Number _____ Exp. Date _____ Security Code: _____

Name on Card _____ Signature _____

Credit Card Billing Address _____

City _____ State _____ Zip _____

Fax or e-mail completed forms with credit card information to 630-390-2205 or eheflin@plrb.org, or make checks payable to PLRB and mail to: PLRB, Department 4984, Carol Stream, IL 60122-4984. If you have any questions, please e-mail Ella Heflin at eheflin@plrb.org.

How many employees may staff our exhibit space?

Three (3) exhibit staff per 10' x 10' space are allowed at no charge. Additional exhibit staff, if necessary, are \$175 per person for Affiliate members and \$250 per person for non-members. **LIMIT OF 3 ADDITIONAL PAID STAFF PER EXHIBIT SPACE. IMPORTANT:** A maximum of three (3) booth staff are allowed in each 10' x 10' space at any given time. Greater numbers may be a distraction to neighboring booths.

Welcome Reception

Those exhibit staff who wish to attend the Welcome Reception on Sunday, March 31 from 5:30 p.m. – 7:00 p.m. will be required to pay an additional fee of \$100 per person for Affiliate members or \$150 per person for non-members.

Can exhibitors attend Claims Conference educational sessions?

Half-Price Conference Registration - Each exhibiting company will get to purchase **one** Claims Conference registration (per booth space) at ½ the regular registration fee, according to your membership. Affiliate members would pay \$450.00 and non-members would pay \$575.00.

You can register additional persons for the entire Conference, including the Welcome Reception and educational sessions held from Monday through Wednesday for a fee of \$895 for Affiliate members and \$1,150 for non-members. On-line registration is available at www.plrbclaimsconference.org. Those persons from your company that are registered for the Conference should not be included on this form as exhibit staff. Their Conference badge will admit them into the Expo.

What Conference events are open to registered exhibit staff?

All exhibitors are encouraged to attend the General Session, Monday, April 1, 8:00-9:15 a.m. Other Claims Conference events open to exhibitors without additional charge include all coffee services, lunches and breaks on Monday and Tuesday, and Tuesday Reception in the Exhibit hall.